

Spring 2014 Enrollment Appointments

Beginning October 22nd, students can view their personal enrollment appointment information in their HUB Student Center (via MyUB). After October 22nd, students who do not see an enrollment appointment should contact the Office of the Registrar at ubregistrar@buffalo.edu. (Note that incoming undergraduate freshmen are not assigned an enrollment appointment.)

Appointments are assigned based on student credit hours, with priority given to students with higher credit hours earned prior to the start of the fall 2013 semester.

Appointments will begin at 9:00 AM only on weekdays. Once a student's appointment time begins, s/he can drop and add courses until the end of the drop/add period for the session.

For the regular 15 week session and the 7 week first session, students will have until the end of the 7th day of classes to drop and add (Sundays and holidays are excluded from calculating these days.) **Class dates and drop/add dates are based on the session. Students should view their course schedule in their HUB Student Center for information on drop, add, and resign dates.**

After enrollment appointments end, open enrollment begins. During open enrollment, all eligible UB students can register without an enrollment appointment.

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TYPE OF STUDENT	FIRST APPOINTMENT BEGINS	LAST APPOINTMENT BEGINS
Departmental force enrollment <i>(Do not advertise this to the general public.)</i>	October 30 at 7:00 AM	N/A
Honors <i>(Do not advertise this to the general public.)</i>	October 30 at 9:00 AM	N/A
Athletes <i>(Do not advertise this to the general public.)</i>	October 31 at 9:00 AM	N/A
Graduate Students	November 1 at 9:00 AM	N/A
PharmD students	November 1 at 9:00 AM	N/A
Medical Students	November 1 at 7:00 AM (Medical student enrollment ends on November 15 at 11:59PM)	N/A
Undergraduate Students	November 4 at 9:00 AM	November 12 at 9:00 AM
Law 3 rd and 4 th year students	TBD	N/A
Law 2 nd year students	TBD	N/A
Undergraduate Non-Degree Seeking (Non-Matriculating) Students	December 1 at 12:00AM	N/A

Open enrollment for spring 2014 begins November 13 at 12:00 AM and continues until the end of the drop/add period for each session.

Enrollment Details:

- Days/hours of enrollment: all week, 7 am to 2 am.
- Enrollment and other related information is on this website: <http://registrar.buffalo.edu/registration/index.php>.
- Encourage students to review their class schedules on their HUB Student Center.
 - All cross career (undergraduate in graduate course or vice versa) enrollment must be submitted on the [Petition for a Course Outside Your Primary Academic Career](#) form.

Important Dates:

- Last day to enroll without a \$40 late enrollment fee (continuing students): Sunday, December 8, 2013
- Last day to register without a \$40 late enrollment fee (new students): Sunday, January 26, 2014
- Classes begin – Monday, January 27, 2014
- Last day to submit an S/U form and/or Audit form (*undergraduate only*) – Friday, January 31, 2014
- Last day to submit a leave of absence request form (*undergraduate only*) - Monday, February 3, 2014
- Last day to drop or add a course without academic and financial penalty (regular 15 week and 7 week first sessions) – Monday, February 3, 2014
- Last day for departmental add and drop (*Do not advertise this to the general public.*) – Friday, February 7, 2014
- An "R" will appear on records for the resignation of a regular 15 week session course between Tuesday, February 4 and Friday, April 18, 2014.