# Spring 2014 Critical Dates and Links Office of the Registrar

## Important Dates for Spring 2014 Sessions (Undergraduate, Graduate, and Pharmacy)

Session	First Day of Classes	Last Day to	Last Day to Resign	Last Day of	Last Day of
		Drop/Add		Classes	Final Exams
15 Week	Mon., January 27 <sup>th</sup>	Mon., February 3 <sup>rd</sup>	Fri., April 11 <sup>th</sup>	Fri., May 9 <sup>th</sup>	Sat., May 17 <sup>th</sup>
(Regular)					
7 Week 1	Mon., January 27 <sup>th</sup>	Mon., February 3 <sup>rd</sup>	Thurs., February 27 <sup>th</sup>	Fri., March 14 <sup>th</sup>	-
7 Week 2	Mon., March 24 <sup>th</sup>	Thurs., March 27 <sup>th</sup>	Thurs., April 24 <sup>th</sup>	Fri., May 9 <sup>th</sup>	-

For the full academic calendar (including holidays), see: http://registrar.buffalo.edu/calendars/academic

### Grading Deadlines (15 Week Regular Session)

Grade	Begin Date	Grades Due
Mid-Term Grades*	Mon., March 3 <sup>rd</sup>	Fri., April 4 <sup>th</sup>
Final Grades	Fri., May 9 <sup>th</sup>	Sat., May 24 <sup>th</sup>

Grading deadlines for other sessions are on-line at: http://registrar.buffalo.edu/grades

Need assistance with class rosters or grade submission in your HUB Faculty Center?

Help yourself! **HUB Faculty Center Tutorials and FAQs** http://www.buffalo.edu/hub/faculty

Additional information to assist faculty can be found on our Registrar Faculty/Staff Website registrar.buffalo.edu/office

Or let our Faculty Support Team help you! Phone: **645-5576** 

Email: ubfachlp@buffalo.edu

#### Classroom Concerns - Who should I call?

Concern	Unit Responsible	Contact Information			
Heating/Cooling	University Facilities	645-6025			
Chalk, Erasers, Dry Erase Markers	University Facilities	645-6025			
Locked Classroom	University Facilities	645-6025			
Cleanliness, Vandalism, Furniture Concerns	University Facilities	645-6025			
Room Reservations	Office of the Registrar	645-5710 or <u>ubsched@buffalo.edu</u>			
Instructional Technology (Requests and Help)	Instructional Technology	645-3542 or			
		http://www.buffalo.edu/ubit/forms/request-			
		<u>classroom-tech.html</u>			
Lock Combinations: http://www.buffalo.edu/ubit/service-guides/teaching-technology/classrooms-and-learning-spaces/look-up-your-					

classroom-combination.html

### **Helpful Links**

**UBLearns** assistance: Office of the Registrar:

Graduate Policies and Procedures:

**Undergraduate Catalog:** 

Support for working with disruptive

or distressed students:

www.buffalo.edu/ubit/service-guides/teaching-technology/ublearns.html or Call 645-6188

registrar.buffalo.edu (public site) registrar.buffalo.edu/office (faculty site)

grad.buffalo.edu/Academics/Policies-Procedures.html

undergrad-catalog.buffalo.edu

www.ub-judiciary.buffalo.edu/concern.php

<sup>\*</sup> Your participation in providing all undergraduate students with mid-term grades is greatly appreciated, as it provides students and advisors with valuable feedback and supports the University's Finish in Four initiative. Please see our Registrar Faculty/Staff Site for more information about Mid Semester Review (http://registrar.buffalo.edu/office/faculty/index.php).