

Submit forms utilizing one of the options below. Note: email is not a secure form of communication, do not submit documents via email.

- Electronically via the Secure Document Upload Center - [financialaid.buffalo.edu/forms/documentation-upload-center/](https://financialaid.buffalo.edu/forms/documentation-upload-center/). Submit your .pdf, .jpg, .jpeg, or .docx files with your UB Person Number included in the file name. **All Financial Aid Forms require your legal name.**
- Fax to 716-645-6566
- By mail to Financial Aid at 1Capen, Capen Hall, Buffalo, NY 14260

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Person Number: \_\_\_\_\_

The U.S. Department of Education was unable to verify your U.S. Citizenship or eligible non-citizenship status at the time your Free Application for Federal Student Aid (FAFSA) was processed. Your financial aid eligibility cannot be determined until your citizenship status has been confirmed.

### Required Documentation

Check the status that applies to you and follow the instructions. **Write your UB Person Number at the top of all submitted documents.**

**I am a U.S. Citizen.** Submit this form along with the documents listed below. Photocopies must be clear and legible.

1. Your signed Social Security Card; AND
2. **One** of the five documents listed below:
  - a. U.S. Birth Certificate
  - b. U.S. Passport (must be signed)
  - c. U.S. Passport Card (copy front and back)
  - d. Certificate of Naturalization/Citizenship (must be signed)
  - e. Form FS-240 or FS-545 or DS-1350 with embossed seal of State Department (copy front and back)

*(Update your status with the Social Security Administration to avoid this requirement in the future.)*

**I am an eligible non-citizen.** Submit this form along with the documents listed below.

1. Your signed Social Security Card; AND
2. **One** of the three documents listed below.
  - a. Alien Registration Receipt Card with picture – front and back. (I-151, I-551, or I-551C with valid expiration date.)
  - b. Arrival - Departure Record (I-94) with the INS stamp. (Proof of being processed for an I-551 with valid expiration date) The following statuses are allowed:
    - Refugee
    - Asylum Granted
    - Paroled (must confirm minimum of 1-year and status has not expired)
    - Conditional Entrant (valid only if issued before April 1, 1980)
    - Cuban/Haitian Entrant, status pending
  - c. T-visa issued to student or T-1 visa issued to student's parent

The following designations are not eligible for financial aid:

- |                                    |   |
|------------------------------------|---|
| - an F1, F2 or M1 student visa     | - an Employment Authorization Card (I-688A)                   |
| - a J1 or J2 exchange visitor visa | - a G series visa (pertaining to international organizations) |

### Certification and Signature – Please **handwrite** your signature. **Typed Signatures cannot be accepted.**

I certify that all information provided in this document is true, complete and accurate to the best of my knowledge. I further understand that any false statement or misrepresentation will be cause for denial, reduction, withdrawal, and/or repayment of financial aid. Also, purposely giving false or misleading information on this worksheet may lead to fines, jail sentences, or both. I authorize the University at Buffalo to make any change(s) necessary as a result of the updated information that I have provided.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Cannot be typed)*