

Submit forms utilizing one of the options below. Note: email is not a secure form of communication, do not submit documents via email.

- Electronically via the Secure Document Upload Center - financialaid.buffalo.edu/forms/documentation-upload-center/. Submit your .pdf, .jpg, .jpeg, or .docx files with your UB Person Number included in the file name.
- Fax to 716-645-6566
- By mail to Financial Aid at 1Capen, Capen Hall, Buffalo, NY 14260

First Name: _____ Last Name: _____ Person Number: _____

Instructions

Verify your identity in person at the University at Buffalo Financial Aid Office by presenting valid government-issued photo identification, such as, but not limited to, a driver's license, other state-issued ID, or passport. Original identification documents must be presented. **A photocopy will be taken by the financial aid representative.** If extenuating circumstances (e.g. an online student who is not a local resident, etc.) prevent you from completing this form in the presence of a financial aid representative, a notary may be used.

Student Certification – Please **handwrite** your signature. Typed signatures cannot be accepted.

Statement of Educational Purpose
 (Must be signed in the presence of a representative of the UB Financial Aid Office or Notary)

I certify that I, _____, am the individual signing this
(Print Student Name)
 Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending University at Buffalo for the 2022-2023 academic year.

Student Signature: _____ Date: _____

Notary's Certification of Acknowledgement (If NOT appearing in person at UB Financial Aid Office)

Attach a legible photocopy of the front and back of ID presented in notary statement below.

State of _____ City/County of _____

On _____, before me, _____ personally appeared,
(Date) (Notary's Name)

_____, and provided to me on basis of satisfactory evidence of
(Printed Name of Student)

Identification _____ to be the above-named person who
(Type of Government-Issued Photo ID Presented)

signed the foregoing instrument.

WITNESS my hand and official seal
 (seal)

Notary Signature: _____

My commission expires on: _____

Office Use Only (For Students Who Appear in Person)

To be completed by a representative of the University at Buffalo Financial Aid Office.

Indicate document type presented by student:

- | | | |
|--|---|---|
| <input type="checkbox"/> State Issued ID | <input type="checkbox"/> Driver's License | <input type="checkbox"/> Photocopy of ID Attached |
| <input type="checkbox"/> Passport | <input type="checkbox"/> Other: _____ | |

Verified by: _____ Date: _____